

DUMPS ARENA

Microsoft PowerPoint (PowerPoint and PowerPoint 2019)

Microsoft MO-300

Version Demo

Total Demo Questions: 5

Total Premium Questions: 35

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Topic Break Down

| Topic | No. of Questions |
|------------------------------|------------------|
| Topic 1, TravelExhibit. | 4 |
| Topic 2, Art SchoolExhibit. | 6 |
| Topic 3, LandscapeExhibit. | 6 |
| Topic 4, Screen TimeExhibit. | 6 |
| Topic 5, RecipeExhibit. | 6 |
| Topic 6, BicyclesExhibit. | 7 |
| Total | 35 |

QUESTION NO: 1 - (SIMULATION)

CORRECT TEXT

On slide 2, reverse the stacking order of the screen images so the smartphone is in front, the table in the middle, and the monitor in back.

ANSWER: Seesthestepsbelow.**Explanation:**

:

☞ Select the object.

☞ Right-click and select an option: Direction. Select this option. Bring to Front > Bring to Front to move the object to the top layer of the stack. Bring Forward to move the object up one layer in the stack. Send to Back > Send to Back to move the object to the bottom layer of the stack.

QUESTION NO: 2 - (SIMULATION)

CORRECT TEXT

On slide 2, insert Section Zoom links to "Section 2: Products and Services", Section 3: Clubs an Teams", and "Section 4: Contact US", Reposition the section thumbnails within the black rectangle so they are not stacked on top of each other.

The exact order and location of the thumbnails do not matter.

ANSWER: Seesthestepsbelow.**Explanation:**

:

☞ Press and hold Ctrl while you select each object.

☞ Select Format >Group > Group.

☞ Format or move the grouped object however you want.

QUESTION NO: 3 - (SIMULATION)

CORRECT TEXT

On the "Extra Activities" slide, insert a row at the end of the table. In the row, enter

"Sporting Event" in the "Event" column and "\$175" in the "Price" column.

ANSWER: SeetheStepsbelow

Explanation:

:

☞ To add a row above the selected cell, click Insert Above.

☞ To add a row below the selected cell, click Insert Below. Notes: To add a row at the end of a table, you can click the rightmost cell of the last row, and then press TAB.

QUESTION NO: 4 - (SIMULATION)

CORRECT TEXT

On the "Extra Activities" slide, insert a row at the end of the table. In the row, enter "Sporting Event" in the "Event" column and "\$175" in the "Price" column.

ANSWER: SeetheStepsbelow

Explanation:

:

☞ To add a row above the selected cell, click Insert Above.

☞ To add a row below the selected cell, click Insert Below. Notes: To add a row at the end of a table, you can click the rightmost cell of the last row, and then press TAB.

QUESTION NO: 5 - (SIMULATION)

CORRECT TEXT

Set up the slide show to require the viewer to manually advance the slides.

ANSWER: Seethestepsbelow.

Explanation:

:

Select the slide that you want to set the timing for. To make the slide advance to the next slide when you click the mouse, select the On Mouse Click check box. To make the slide advance automatically, select the After check box, and then enter the number of minutes or seconds that you want.